



**GRANVILLE COUNTY
EMERGENCY COMMUNICATIONS**

**525 NEW COMMERCE DR
STREET OXFORD, N.C. 27565
PHONE: 919-690-0444
FAX: 919-692-2281**



Record Request Form

Date of Request:

Information requested:

Audio Recording

Computer Dispatch Record

Radio Traffic

Incident Information:

Date:

Approximate Time:

Location/Address of Incident:

Nature of Incident:

What Agencies Responded To The Incident:

Reason for Request:

Contact Information of Requestor:

Person Requesting:

Phone Number:

Agency/Affiliation:

Email Address:

Electronic Signature:

******Please be aware that we cannot search on personal names or telephone numbers; 911 audio recordings are purged after 60 days; and, pursuant to NCGS 132-1.4(c)(4), we must protect information that reveals "the natural voice, name, address, telephone number, or other information that may identify the caller, victim, or witness"**

****For Internal Use Only****

Date Request Completed:

By:

***Request for information form must be emailed to 911records@granvillecounty.org or submitted in person to the Granville County Emergency Communications Center.**