

**OXFORD, NORTH CAROLINA
May 21, 2018**

The Members of the Honorable Board of Commissioners of Granville County, North Carolina met in a regular meeting on Monday, May 21, 2018 at 7:00 p.m. in the Auditorium, Granville Expo and Convention Center, 4185 US Highway 15 South, Oxford.

Present were:

Chairman: Edgar Smoak

<i>Commissioners:</i>	Tony W. Cozart	Sue Hinman
	Zelodis Jay	Timothy Karan
	Owen T. Roberts, Jr.	David T. Smith

County Manager: Michael S. Felts

County Attorney: James C. Wrenn, Jr. (came at 7:20 p.m.)

Assistant County Attorney: Gerald T. Koinis

News Reporters: Chris Harris – *Butner-Creedmoor News*
David Murray – *Oxford Public Ledger*
David Irvine – *The Daily Dispatch*

MEETING CALLED TO ORDER

Chairman Edgar Smoak called the meeting to order and recognized Commissioner Sue Hinman for the invocation and the Pledge of Allegiance.

CONSENT AGENDA APPROVED

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the consent agenda as follows:

- (A) Approved the Summary of Contingency and Use of Fund Balance report which showed the following balances:

General Contingency Balance	\$ 69,795
School Contingency	\$ 100,000
Environmental Disaster Contingency	\$ 10,000
General Fund Appropriated Fund Balance	\$ 10,029,763

BOARD RECOGNIZED PATRICIA GAIL BIRDSONG – GOVERNOR’S AWARD FOR OUTSTANDING VOLUNTEER SERVICE

Chairman Smoak recognized Deborah Ferrell, Director of Volunteer Services at Central Regional Hospital. Ms. Ferrell, Andrea Bullock and Lisa Slaughter from Murdoch Development Center Volunteer Services, presented the 2018 Governor’s Award for Outstanding Volunteer Service to the Bible Baptist Church - Women. Chairman Smoak then presented the group a plaque from the Board of Commissioners that read:

Resolution of Recognition and Appreciation

WHEREAS, the Bible Baptist Church – Women have faithfully volunteered for six years for the Murdoch Developmental Center – Operation Santa Claus – Gift Wrappers; and

WHEREAS, the Bible Baptist Church – Women volunteer in October through December a day or two per week for 5 hours not only wrapping the Christmas gifts but ensuring items are in working order before being wrapped; and

WHEREAS, the Bible Baptist Church – Women faithfully support Murdoch Developmental Center’s Operation Santa Claus Program. With approximately 440 people with intellectual/developmental needs living at Murdoch Developmental Center, having community support is crucial for the people who live here at Murdoch; and

WHEREAS, their efforts in 2017, they wrapped gifts for 107 people. That is over 535 boxes with decorative paper, ribbon, bows and name tags! For more than 6 years, the Bible Baptist Church – Women have spent many hours with their loving gift of time ensuring beautifully wrapped presents were under the trees on Christmas morning. As the people living at the Center opened their gifts, there were many smiles, laughter and excitement which made the volunteers hard work and attention to detail most meaningful; and

WHEREAS, the Bible Baptist Church – Women is a recipient of the 2018 Governor’s Award for Outstanding Volunteer Service;

NOW, THEREFORE, BE IT RESOLVED, that the Granville County Board of Commissioners expresses its sincere appreciation to the Bible Baptist Church – Women for their service to the Murdoch Developmental Center – Operation Santa Claus – Gift Wrappers and congratulates them as a recipient of the 2018 Governor’s Award for Outstanding Volunteer Service.

Presented, this the 21st day of May 2018.

BOARD RECOGNIZED PATRICIA GAIL BIRDSONG – GOVERNOR’S AWARD FOR OUTSTANDING VOLUNTEER SERVICE

Chairman Smoak recognized Deborah Ferrell, Director of Volunteer Services at Central Regional Hospital. Ms. Ferrell, Andrea Bullock and Lisa Slaughter from Murdoch Development Center Volunteer Services, presented the 2018 Governor’s Medallion Award for Outstanding Volunteer Service to Patricia Gail Birdsong. Chairman Smoak then presented Mrs. Birdsong a plaque from the Board of Commissioners that read:

Resolution of Recognition and Appreciation

WHEREAS, Patricia Gail Birdsong have faithfully volunteered with Guardian ad Litem, Families Living Violence Free and First Baptist Church, Butner; and

WHEREAS, in her over five-year tenure as a Guardian ad Litem, she has served seven families with a total of 13 children. She has guided six of these children to the permanence of a forever home. She has contributed more than 920 hours of service for the children of North Carolina; however, those who work with her will tell you that she consistently goes well beyond what is generally expected. She can regularly be found making trips across our state to visit her children who may be placed in homes and facilities over 200 miles away. She is such an exemplary Guardian ad Litem, that her own words have been featured in a recruitment campaign for the state. She states her outlook like this: “If I can help a child to understand that he or she is not to blame for their situation, there is hope for them to have a happy life;” and

WHEREAS, she has volunteered with Families Living Violence Free for over five years as the Vice President of Board of Directors and Personnel Committee. She works 5 hours every other week. She performs various office duties and maintenance when needed. She is instrumental in fundraising events and never misses one! The Volunteer Supervisor states, “She is always here to do whatever is needed! Gail gives 110% to whatever she commits to and always, always goes over and beyond what is expected! She is knowledgeable in so many areas. Gail is very soft spoken but fierce! We love her! We call her our “Betty White;” and

WHEREAS, she has also volunteered with First Baptist Church, Butner for over five years as the Children’s Sunday School Teacher and Co-Leader of Prom for Special Needs Adults. She

works 4 hours a week planning and coordinating, significantly more hours closer to the Prom event – over 10 hours weekly. She teaches 1st through 3rd grade students in Sunday School each week. Helping to plan, prepare for and implement the annual special event for Special Needs Adults. Gail’s minister states “Gail is also willing to help on any other events or activities that take place in the church when called upon to do so. She has a sweet spirit that adds to everything that she is involved in or simply attends. I would recommend her to be recognized for the many ways in which she gives of herself in order to help others;” and

WHEREAS, Patricia Gail Birdsong is a recipient of the 2018 Governor’s Medallion Award for Volunteer Service;

NOW, THEREFORE, BE IT RESOLVED, that the Granville County Board of Commissioners expresses its sincere appreciation to Patricia Gail Birdsong for her service to Guardian ad Litem, Families Living Violence Free and First Baptist Church, Butner and congratulates her as a recipient of the 2018 Governor’s Medallion Award for Volunteer Service.

Presented, this the 21st day of May 2018.

DURING PUBLIC COMMENTS, ONE SPOKE ABOUT RECREATION

Larry Donnell Eaton, 4688 Belltown Road, Oxford, NC, made the following comments and presented a copy to the Clerk:

Good evening: Granville County Board of Commissioners:

I have been a citizen of Granville County since 1956. I became a Granville County taxpayer in 1975.

My public comments on the proposed budget for 2018-2019 in Granville County are in the area of recreation on pages 85, 86, 87 and 88.

In my review under the heading of Recreation Grant funding programs. The fiscal year budget includes funding of \$118,196 for this category.

I would like to see more funding for this category to develop more adult, children and family recreation. An example is an indoor Recreation Facility/Fitness Center in Granville County for the County citizens. (The GAP is excellent place for this facility).

I would like to see more public input from county citizens when the Parks and Recreation Advisory Committee meet and make recreational plans. (see 2011 Parks and Recreation Master Plan).

When surveys are done asking for input on recreational ideas some people’s ideas were submitted but never developed.

I have attended some meetings in the past years. I found it to be disappointing because only a few selected people made final decisions on recreational needs at the meetings.

I close by saying recreation is more important to Granville County citizens rather than any expansion of the Animal Shelter or jail. Please support recreational ideas to promote better health, happier citizens, and give people a more positive outlook on life.

BOARD HELD PUBLIC HEARING ON PROPOSED BUDGET FOR 2017-2018

Chairman Smoak stated that the purpose of the public hearing was to receive comments from the public on the proposed budget for FY 2018-2019. He then recognized Mike Felts, County Manager, for a brief overview.

County Manager Felts stated that North Carolina General Statute 159-12(b) requires that county governments hold at least one public hearing on the annual budget. He noted that the public hearing has been advertised in the manner required by law. The Manager’s recommended budget was presented to the Granville County Board of Commissioners on May 7, 2018 and the Board has held one budget work session to date on Tuesday, May 15, 2018 at the Granville Expo Center. He noted that a second workshop was tentatively scheduled for Thursday, May 24th should the Board of Commissioners determine it is necessary. He said the

recommended budget projects general operating expenditures of \$62,531,825 using the revenue neutral rate of 82.5 cents per \$100 of valuation and using \$261,925 of appropriated fund balance and that they have balanced general operating revenues and expenditures. He said the additional fee change for the Planning Department for the proposed fee manual and the service expansion summary funding recommendations from the May 15th budget workshop totaling \$88,576 have been distributed. He said that he recommended holding the required public hearing to receive comments on the proposed budget.

At this time, Chairman Smoak declared the public hearing open and asked anyone wishing to speak to come to the podium and state their name and address for the record.

Mr. Leonard Peace, Board of Education, thanked the Board for working with them to get their budget to the Board of Commissioners and then introduced **Dr. Alisa R. McLean, Superintendent of Granville County Public Schools, 101 Delacroix Street, Oxford, NC.**

At this time, Dr. McLean asked those present in support of the schools to stand. She then, on behalf of the Board of Education, children, teachers and employees, thanked the Board for considering this year's budget that is based on basic needs of children in the community. She thanked the Board for their continued support especially as it pertains to the cleaning and capital needs that required immediate attention. She said that this year they have been careful to present true needs only in this year's budget and said they must not forget their main purpose of being an academic institution with instructional expectations for every child. She then explained that next year their focus would only be on two critical categories – (1) health and safety and (2) instruction. She then talked about efforts to recruit families and students back to the district and significant cuts to be financially responsible and “live within their means.” She said that due to the national and community concerns around safety, that this year's budget proposal demonstrates an emphasis on the priority of School Resource Officers, the Phoenix Academy, three School Psychologists, two Social Workers, Teaching positions, a Secondary Director and Instructional Coaches, three Preventative Maintenance positions, universal breakfast, and a 2% pay increase for all teachers, Assistant Principals, Principals, Math and Science coaches. She said they need all of these resources as they are truly needs and urged the Board to consider fully funding their service expansion proposal and to keep the needs of the children at the forefront of their minds.

George Foster, 313 Cherry Street, Oxford, NC, said that when people consider moving to an area, they want to know about the schools. He asked the Board of Commissioners

to hold the school system's feet to the fire. He urged the Board as they deliberate to think about the future of Granville County as the children are so important and that we want to attract more young families here.

With no one else wishing to speak and no questions, Chairman Smoak declared the public hearing closed.

Chairman Smoak said this information would be taken in consideration for the budget.

BOARD APPOINTED WILMA MOORE (DISTRICT 4) TO THE GRANVILLE COUNTY HUMAN RELATIONS COMMISSION

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board appointed Wilma Moore (District 4) to the Granville County Human Relations Commission.

BOARD APPROVED APPOINTMENTS TO THE JUVENILE CRIME PREVENTION COUNCIL

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved the following membership roster for the Juvenile Crime Prevention Council:

Owen T. Roberts	County Commissioner
Dr. Tonya Thomas	Local Superintendent or <u>Designee</u>
Chief Keith King (Creedmoor PD)	Chief of Police
Benji Laws	Sheriff or <u>Designee</u>
Michael W. Putney, Jr.	District Attorney or <u>Designee</u>
David R. Carter	Chief Court Counselor or Designee
Gina Dement	Director, AMH/DD/SA or <u>Designee</u>
Dana Mustian-Lyles	Director of Social Services or <u>Designee</u>
Michael Felts	County Manager
Danielle Harris	Substance Abuse Professional
Rev. Dr. Tolokun Omokunde	Member of the Faith Community
Vacant	Two persons under 18, one whom is member of State Youth Council if possible
Vacant	District Court Judge
Gina Reyman	Juvenile Defense Attorney
Rose Connor	Business Community
Meredith Wester	Health Director Designee
Kim Henley (FLVF)	Rep. United Way/Other Non-Profit
Britteny Junious	Parks & Recreation
Rev. Leroy Anderson	District 1
Alex Fonvielle	District 2
Ellen Highland	District 3
Jason Jenkins	District 4
Art Beeler	District 5
Xavier Wortham	District 6
Mayor Jackie Sergent	District 7

BOARD MADE REAPPOINTMENTS TO THE KERR-TAR PRIVATE INDUSTRY COUNCIL/WORKFORCE DEVELOPMENT BOARD

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved the reappointment of Hal Muetzel (Private Industry) and Harry Mills (Economic Development) to the Kerr-Tar Private Industry Council/Workforce Development Board.

BOARD APPROVED MEMORANDUM OF AGREEMENT BETWEEN THE NC DEPARTMENT OF PUBLIC SAFETY, NC STATE HIGHWAY PATROL AND GRANVILLE COUNTY FOR EQUIPMENT

County Manager Felts explained that the North Carolina Department of Public Safety, North Carolina State Highway Patrol has proposed the transfer of ownership, responsibility and maintenance of equipment purchased with a federal grant to the County, which passed through to VIPER for the purchase of the equipment. VIPER no longer utilizes the equipment; however Granville County depends on the equipment for our first responder communications. A copy of the proposed Memorandum of Agreement (MOA) between the NC Department of Public Safety, NC State Highway Patrol and Granville County and memorandum from Doug Logan with the Granville County Office of Emergency Management/Fire Marshal supporting the acceptance of the listed equipment was included in the agenda.

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Owen T. Roberts, and unanimously carried, the Board approved accepting the equipment and authorizing the County Manager to execute the Memorandum of Agreement between the NC Department of Public Safety, NC State Highway Patrol and Granville County.

BOARD APPROVED CONTRACT TO AUDIT ACCOUNTS FOR FISCAL YEAR ENDING JUNE 30, 2018

County Manager Felts stated that during their regular meeting on March 21, 2016, the County approved a three year audit pricing agreement with the audit firm of Winston, Williams, Creech, Evans & Company, LLP. He noted that this is the third year of a three year pricing agreement. The proposed contract shows a base fee of \$53,925 plus \$3,000 for required testing of Federal programs, \$5,000 for preparation of the annual financial statements and is in line with the pricing agreement.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the contract to audit accounts for fiscal year ending June 30, 2018 with Winston, Williams, Creech, Evans & Company, LLP.

**BOARD APPROVED JUVENILE CRIME PREVENTION COUNCIL (JCPC)
COUNTY PLAN FOR FISCAL YEAR 2018-2019**

County Manager Felts stated that a copy of the Juvenile Crime Prevention Council (JCPC) Funding Plan and JCPC Organization for FY 2018-2019 was included in the agenda.

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved the following JCPC County Plan for fiscal year 2018-2019 and the roster with necessary changes based on appointments:

DPS-JCPC Funding	\$141,524
County Cash Match	\$28,261
Local In-Kind	<u>\$30,260</u>
TOTAL	\$200,045

BOARD APPROVED A SIXTH INTERN FOR THE 2018 SUMMER CIVIC LEADERSHIP PROGRAM

County Manager Felts said that the Summer Civic Leadership Program Interview Committee interviewed fourteen candidates for this year's program. He noted that in February 2016, the Board approved five (5) interns for the program. He noted that the Interview Committee was requesting to add a sixth intern to the program for 2018 at the cost of \$1,400.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved adding a sixth intern for the 2018 Summer Civic Leadership Program at the cost of \$1,400.

COUNTY ATTORNEY'S REPORT

County Attorney Wrenn stated that he had an attorney-client matter for closed session.

BUDGET DISCUSSION AND DELIBERATION

Commissioner Smoak said that the Board of Commissioners would discuss and deliberate the proposed fiscal year 2018-2019 budget. The Board held a budget workshop on May 15, 2018 and a public hearing on May 21, 2018. He noted that after any Board discussion or deliberation, the Board could determine the need or necessity of the Budget Workshop scheduled for May 24, 2018.

Discussion ensued about service expansions. It was noted that one penny on the tax rate equals \$487,216.

- Solid Waste - Consolidation of E-Waste Recycling - review e-waste recycling in the Fall and ask the Environmental Affairs Committee to put together an education campaign.
- Senior Services - Part-time program & CCL Coordinator with Senior Center funding 50% - consensus to fund.
- Veterans Services - Part-time Technician – item on hold.
- Human Resources - Talent Acquisition – consensus to fund.

- Inspections - Permitting Software – became an immediate need, pulled from service expansion list.
- Education - discussion of 16 service expansions, the impact to the budget, fund balance and tax rate, and accountability if funding is given.

BREAK

At this point, Chairman Smoak called for a short break.

BUDGET DISCUSSION AND DELIBERATION CONTINUES

The consensus of the Board was to increase taxes by 1½ cents per \$100 valuation, approximately \$730,000, for Granville County Public Schools to use toward their service expansions. Board members asked the Board of Education to use the funds wisely as they work to meet their priority needs.

BUDGET WORK RECAP

County Manager Felts said the Board has tentatively approved service expansions totaling \$833,503 and adjusted the tax rate to 84 cents per \$100 valuation. Listed below is the summary of items approved for funding to be included in the proposed budget:

Department	Title	Amount
<u>GENERAL FUND</u>		
Multiple Departments	Mileage Reimbursement Increase	\$ 5,840
Human Resources	Talent Acquisition Software	6,032
	Bereavement Leave	0
	Parental Leave	0
	Tickets@work	0
Board of Elections	Board Member Salary Increases	2,250
Senior Services	Part Time Program and CLL Coordinator	8,071
Social Services	Income Maintenance Worker II (1)	11,489
	Income Maintenance Worker III (1)	12,213
	Child Support Agent II (1)	15,139
Fire Services	Workers' Comp	21,645
Animal Control	Low Cost Spay and Neuter	10,000
Schools	Funding based on ADM Reductions (2)	730,824
Special Appropriations	Granville County Museum Additional Funding	5,000
Special Appropriations	ACIM Additional Funding	5,000
TOTAL		<u>\$833,503</u>

¹ - Figures represent full year salary related expenditures less offsetting federal and state funding for the positions.

BOARD CANCELS BUDGET WORKSHOP

With there being no further budget work, the Board cancelled the Budget Workshop that was scheduled for Thursday, May 24th. County Manager Felts stated that he would bring a budget ordinance for the Board's consideration at the June 4, 2018 meeting.

BOARD PRESENTATIONS

Commissioner Hinman thanked all who helped with the food drive sponsored by the local post office for Area Congregations in Ministry (ACIM). She also thanked the Interact Club with the schools for their donation of beans and rice.

Commissioner Cozart congratulated Commissioner Hinman for having young people engaged in civic and service projects.

Chairman Smoak reminded everyone of the Butner Chicken Pickin' on June 2nd and invited everyone to the Memorial Day Ceremony on Monday, May 28th in Butner.

ANY OTHER MATTERS

Commissioner Jay announced that the Virgilina Summerfest parade would be on Saturday, May 26th at 11:00 a.m. and invited the Board to attend.

BOARD WENT INTO CLOSED SESSION

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Sue Hinman, and unanimously carried, the Board went into closed session as allowed by G.S. 143-318.11(a)(3), (5) and (6) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged; to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract; and to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board returned to regular session.

COMMISSIONERS ADJOURN

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Sue Hinman, and unanimously carried, the Board adjourned.

Respectfully submitted,
Debra A. Weary, NCCCC, CMC
Clerk to the Board