

Public Safety			
	Detention Center	100,000	
	Emergency Management	20,959	
Community Services			
	4-H Best	(1,373)	
	Unwrappin The Gift	(3,000)	
	County Library System	14,218	
	Recreation and Community Services	500	
Human Services			
	Social Services	(48,163)	
Education			
	Granville County School System	596,756	
Area Projects and Other Appropriations			
	Non-Departmental	(8,000)	
	Pass Thru Funds and Transfers	19,493	
Contributions to Other Funds			
	Contingencies	(2,127)	
	<i>Total Expenditures</i>		699,783
Revenues: Increase/(Decrease)			
	Restricted and Intergovernmental	(26,477)	
	Appropriated Fund Balance	726,260	
	<i>Total Revenues</i>		699,783

LIBRARY MEMORIAL FUND

Expenditures: Increase/(Decrease)			
	Projects	18,500	
	<i>Total Expenditures</i>		18,500
Revenues: Increase/(Decrease)			
	Donations	10,000	
	Appropriated Fund Balance	8,500	
	<i>Total Revenues</i>		18,500

COUNTY HEALTH PLAN

Expenditures: Increase/(Decrease)			
	Health Plan Administration	\$50,000	
	Current Year Claims (BCBS)	\$450,000	
	<i>Total Expenditures</i>		500,000
Revenues: Increase/(Decrease)			
	Health Plan Contribution	\$312,549	
	Appropriated Fund Balance	\$187,451	
	<i>Total Revenues</i>		500,000
	Budget Amendment #7		

(For reference only) **Balance**

General Fund/Human Resources

Expenditures: Increase/ (Decrease)			
10- 4125 199	Professional Services	\$8,000	\$24,000
10- 8540 114	Health Insurance Increase	(\$8,000)	\$2,000

Description: To fund expenditures for additional pre-employment screenings and background checks due to increased numbers of new hires (part-time and full time).

General Fund/Register of Deeds

Expenditures: Increase/ (Decrease)			
10- 4180 361	Indexing	\$2,520	\$25,464
Revenues: Increase/ (Decrease)			
10- 3990 991	Appropriated Fund Balance	\$2,520	\$1,792,617

Description: to fund server migration expenditure for Register of Deeds. Funding will come from the R of D automation account.

General Fund/JCPC 4-H Best

Expenditures: Increase/ (Decrease)			
10- 5831 220	Agricultural Food	\$100	\$1,400
10- 5831 231	Education & Medical	(\$400)	\$400
10- 5831 251	Gas, Oil & Tires	\$241	\$759
10- 5831 260	Agricultural Supplies	\$50	\$800
10- 5831 290	Other Supplies	\$100	\$400
10- 5831 312	Travel & Transportation	(\$1,635)	\$1,800

10-	5831	399	Agricultural Other Service	\$171	\$1,829
10-	9910	991	General Contingency	\$1,373	\$48,127

Description: Reverse budget amendment entered twice in January 2017.

General Fund/Emergency Management

Expenditures: Increase/ (Decrease)

10-	4330	602	Supplemental Grant Exp.	\$17,959	\$122,514
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Revenues: Increase/ (Decrease)

10-	3327	329	Emer. Mgmt Grant CFDA	\$17,959	\$38,584
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Description: To reflect the current amount of EMPG supplemental grant received by the Emergency Management department to date.

General Fund/Social Service

Expenditures: Increase/ (Decrease)

10-	5300	540	Vehicles	\$25,000	\$50,000
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Revenues: Increase/ (Decrease)

10-	3990	991	Appropriated Fund Balance	\$25,000	\$1,817,617
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Description: To fund a vehicle purchase that was originally budgeted in FY 15-16.

General Fund/Social Services

Expenditures: Increase/ (Decrease)

10-	5300	622	Crisis intervention program	(\$15,000)	\$175,749
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10-	5300	623	Duke Energy / Progress	\$1,135	\$4,368
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10-	5300	614	Child Day Care	(\$86,187)	\$1,233,018
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10-	5300	497	Smart Start	\$8,958	\$160,744
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10-	5300	636	SHIFT	\$15,000	\$27,735
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10-	5300	608	Adult Day Care	\$2,200	\$76,365
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10-	5300	131	Board Advisory & Reg	\$500	\$2,680
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10-	5300	260	Supplies & Materials	(\$500)	\$57,700
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10-	5300	623	Duke Energy / Progress	\$731	\$5,099
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Revenues: Increase/ (Decrease)

10-	3538	332	Public Assistance	(\$15,000)	\$418,839
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10-	3538	332	Public Assistance	\$1,135	\$419,974
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10-	3538	331	Day Care Reimbursement	(\$86,187)	\$1,233,018
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10-	3538	334	Smart Start	\$8,958	\$160,744
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10-	3835	335	SHIFT Revenue	\$15,000	\$15,000
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10-	3538	332	Public Assistance	\$2,200	\$422,174
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10-	3538	332	Public Assistance	\$731	\$422,905
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Description: To reflect current year adjustments in public assistance contributions from Duke / Progress Energy. Also, to reflect receipt of SHIFT program funds and additional funding from Smart Start.

General Fund/Cooperative Extension

Expenditures: Increase/ (Decrease)

10-	5835	233	Donations	(\$3,000)	\$0
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Revenues: Increase/ (Decrease)

10-	3990	991	Appropriated Fund Balance	(\$3,000)	\$1,814,617
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Description: Zero out the Cooperative Extension donation budget that was created in original FY 16-17 budget.

General Fund/Detention Center

Expenditures: Increase/ (Decrease)

10-	4320	193	Inmate Medical Care	\$100,000	\$400,000
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Revenues: Increase/ (Decrease)

10-	3990	991	Appropriated Fund Balance	\$100,000	\$1,914,617
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Description: Provide additional funding for Inmate Medical Care.

General Fund/Schools

Expenditures: Increase/ (Decrease)

10-	5911	581	Category 1 Capital Outlay	\$596,756	\$681,606
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Revenues: Increase/ (Decrease)

10-	3990	991	Appropriated Fund Balance	\$596,756	\$2,511,373
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Description: Provide Category 1 funding to Granville County Schools for remediation efforts, as approved by the Granville County Board of Directors on March 20, 2017.

General Fund/Library

Expenditures: Increase/ (Decrease)						
10-	6110	692	LSTA Grant Expenditures	\$1,422		\$1,422
10-	6110	381	Computer Services	\$12,796		\$24,896
Revenues: Increase/ (Decrease)						
10-	3327	321	LSTA Grant Revenue	14,218		14,218

Description: to recognize receipt of LSTA NC Cardinal Migration grant funds for data services and purchase of 5 NC Cardinal receipt printers.

General Fund/Recreation

Expenditures: Increase/ (Decrease)						
10-	6120	616	Butner - Creedmoor 4th of July	\$500		\$2,000
10-	9910	991	Contingency	(\$500)		\$46,254
10-	6120	834	Gran. Central High School Booster	\$25,000		\$25,000
10-	6120	835	South Gran Athletic Assoc.	\$23,461		\$23,461
10-	6120	836	Town of Stem	\$23,421		\$23,421
10-	6120	863	Oxford Tennis Association	\$15,000		\$15,000
10-	6120	838	Creedmoor PTA	\$10,000		\$10,000
10-	6120	839	Tar River Elem PTSA	\$6,305		\$6,305
10-	6120	698	Recreation Creedmoor	\$14,063		\$14,063
10-	6120	696	Recreation Oxford	\$28,852		\$28,852
10-	6120	702	Recreation Butner	\$25,885		\$25,885
10-	6120	703	Recreation Stem	\$1,579		\$1,579
10-	6120	695	Recreation Stovall	\$1,425		\$1,425
10-	6120	601	Parity in Funding	(\$174,991)		\$8,335

Description : To allocate recreational funding to Granville County municipalities as proposed by the Granville County Recreational Advisory Committee and approved by the Granville County Board of Commissioners on February 7, 2017. Also, to allocate recreation funding of individual projects as proposed by the Granville County Recreation Advisory Committee and approved by the Granville County Board of Commissioner on March 20, 2017. Also, to add funding to the Butner Creedmoor 4th of July celebration.

General Fund/JCPC

Expenditures: Increase/ (Decrease)						
10-	8580	148	Parenting of Adolescents	\$19,493		\$19,493
Revenues: Increase/ (Decrease)						
10-	3583	345	JCPC - Parenting of Adolescents	\$14,509		\$14,509
10-	3990	991	Appropriated Fund Balance	\$4,984		\$2,516,357

Description: Funding of JCPC - Parenting of Adolescents program for FY 2017.

General Fund/Emergency Management

Expenditures: Increase/ (Decrease)						
10-	4330	199	Contracted Services	\$3,000		\$4,300
10-	9910	993	Environmental/Disaster Contingency	(\$3,000)		\$7,000

Description : to cover funding shortfall for VGCC exercise training cost

NOTE!! - This was already entered into the County Financial System in March, 2017.

Library Memorial Fund

Expenditures: Increase/ (Decrease)						
20-	6110-	233	Memorial Fund Projects	\$18,500		\$38,500
Revenues: Increase/ (Decrease)						
20-	3611	840	Donations	\$10,000		\$30,000
20-	3991-	991	Appropriated Fund Balance	\$8,500		\$26,250

Description: Funding of renovation to entry way into Children's area of the Thornton Library.

County Health Plan

Expenditures: Increase/ (Decrease)						
85-	4200	193	Health Plan Administration	\$50,000		\$505,000
85-	4200	477	Current Year Claims (BCBS)	\$450,000		\$2,346,705
Revenues: Increase/ (Decrease)						
85-	3510	410	Health Plan Contribution	\$312,549		\$2,664,254
85-	3991-	991	Appropriated Fund Balance	\$187,451		\$187,451

Description: to fund anticipated health plan administrative costs and claims cost for the County Health plan for the balance of FY 2016-2017.

- (C) Approved Minutes of the May 1, 2017 regular meeting and the April 24, 2017 joint meeting as recorded.
- (D) Approved the following Tax Releases as recommended by the Tax Administrator:

**Tax Releases
May 15, 2017**

ACCOUNT	OWNERS NAME	AMOUNT	REASON FOR RELEASE
82956.115	Bell, Caroline C	773.17	2015 Property in Circuit Breaker
	Cotillier, Miles Sr & Charlotte		
82956.301	Cotillier, Miles Sr & Charlotte	799.03	2016 Property in Circuit Breaker
	GRAND TOTAL	\$1,572.20	

- (E) Approved the Application Requesting \$680,312.44 of North Carolina State Lottery Funds to the Public School Building Capital Fund.

BOARD HELD PUBLIC HEARING ON PROPOSED BUDGET FOR 2017-2018

Chairman Karan stated that the purpose of the public hearing was to receive comments from the public on the proposed budget for FY 2017-2018. He then recognized Mike Felts, County Manager, for a brief overview.

County Manager Felts stated that North Carolina General Statute 159-12(b) requires that county governments hold at least one public hearing on the annual budget. He noted that the public hearing has been advertised in the manner required by law. The Manager's recommended budget was presented to the Granville County Board of Commissioners on May 1, 2017 and the Board has scheduled a budget work session for Monday, May 22, 2017 at 10:00 a.m. at the Granville Expo Center.

At this time, Chairman Karan declared the public hearing open and asked anyone wishing to speak to come to the podium and state their name and address for the record.

Lou Bechtel, 2109 Kello Drive, Greensboro, NC, stated that he is the Director of the Department of Social Services. He said he was present to advocate for three positions: 1) to petition to hire a Quality Assurance Specialist and Trainer; 2) to hire one Income Maintenance Supervisor to aid with Social Services' overwhelming workload; and 3) to hire an Adult Social Worker (II) for the adult and foster care team. Mr. Bechtel stated that the current Program Manager for public assistance is currently covering several teams as well as supervising line staff, and is in need of help to manage the workload. He said that a new Adult Social Worker (II) would conduct less field work and be more available in the building, decreasing the

workload for other social workers. He stated that hiring a new Adult Social Worker (II) would free up around seven more days of community involvement for other social workers. He reminded the board that the positions at the department receive 50% of their funding from State and Federal sources and 50% of their funding from the County. Mr. Bechtel stated that the department needs help and things are getting worse as caseloads continue to rise.

Ricky Cates, P.O. Box 1725, Oxford, NC, stated that he is the President of the Granville County Fireman's Association and the Assistant Chief of Stem Fire and EMS. He thanked the board for the funds given in the past, and stated that there was a small group of men and women present with him. He said that the services provided by the Fireman's Association and EMS are very expensive and time-consuming. Mr. Cates stated that it is difficult to perform tasks in the department due to a lack of personnel and equipment. He explained that the department has to raise funds in addition to funds provided by the County. He noted that it is difficult to get young people involved in the department. Mr. Cates stated some of the difficulties faced by the department, including going through rating and having fire insurance ratings in those areas drop. He mentioned that the State holds fire departments to stringent guidelines, such as requiring 36 hours of training per year for each fireman; some officers are required to perform more. He stated that the fire department was responsible for fire safety education as well as putting up smoke and carbon monoxide detectors. He informed the Board that the cost of basic equipment for each fireman was \$6,000 or more, and the firetrucks cost between \$300,000 and \$500,000. He stated the equipment has a life expectancy, and although the department is attempting to apply for outside grants, the department is requesting an additional \$15,000. Mr. Cates closed by reminding the board that it would cost \$1.3 million per department if fire services were taken over by the County.

Matt Katz, 603 East F Street, Butner, NC, stated that he is the Animal Management Director for Granville County. He requested three service expansions: 1) a new shelter to improve the ability to serve the County and provide better care for animals; 2) to bring the part-time administrative assistant to a full-time position to better aid with phone calls, questions, and to work with volunteers; and 3) a new carport for the outside kennels to ensure the animals are safe from inclement weather, reduce the stress on the animals, and to fulfill the social requirements of the animals.

Commissioner Smoak requested an estimate of the cost of a new shelter. Mr. Katz stated that the Vance County animal shelter spent approximately \$1.7 million on their working shelter. He noted the Granville County shelter would likely be more expensive due to the cost of a new building, computers, a storefront appearance, and kennels. He mentioned that the current location is being leased from the state, and that he is open to suggestions regarding the building of a new shelter.

Martha Morton, 1589 Sunset Road, Oxford, NC, stated that she is the Vice Chair of the Granville County Library System Board of Trustees. She then made the following remarks and provided a copy to the Board.

GRANVILLE COUNTY LIBRARY SYSTEM FUNDING REQUEST FOR A SECURITY GUARD

Good evening! I'm Martha Morton, 1589 Sunset Road, Oxford. I am the Vice-Chair of the Granville County Library System Board of Trustees. First and foremost, I am a Library patron. As a matter of convenience, I am a regular patron of the Thornton Library. Our Library System provides services just as essential as those of the hospital, schools, police and fire departments.

One year ago, I appeared before this Board to request that funding be approved for a part-time security guard at Thornton Library during evening hours (Monday-Thursday 4:00 p.m. – 8:00 p.m. Library closes at 5:00 p.m. Friday, Saturday, and Sunday). That request was not granted. I am again asking that you please consider approving this request for the 2017-2018 budget.

Our staff is almost entirely female with the exception of three males. The evening shift is covered by mostly female part-time staff who are just trying to earn some extra money or to work around caring for their families. As females, they feel especially vulnerable. I feel that the risks to their safety are much like those faced by night-time convenience store employees. A security guard is the one thing employees request most. Some have stated that they would be willing to see another position eliminated in order to have a guard. This issue doesn't just affect staff. It also affects patron who attend meetings and programs during evening hours, including the elderly and children. Patrons, many of whom are elderly, also visit the North Carolina Room during evening hours. Since he became Library Director in July 2015, Jonathan Bradsher has made security a top priority and has been very proactive in taking steps to safeguard the security and safety of our staff and patrons. These steps include installation of security cameras in all branches, panic buttons and portable key fobs with panic buttons. Further, since January 2016, the Library Board has approved a Banning Policy and an Unattended Child Policy. Despite these efforts, the need for added security protection persists. I have a list of security-related incidents/issues which I have personally witnessed or been made aware of. Please note that this is only a partial list, as I am only one patron. There are six main categories with specific incidents listed where possible.

A Library employee, who often works evening hours, recently stated: "It is just a matter of time before something bad happens at the Library." This concern is not unfounded given a very, very serious incident at the old Stovall Library building a number of years ago. On April 30, 2007, a part-time Library employee was kidnapped by a regular patron at gun point. The employee got away and ran to the Post Office. The perpetrator stole her car and wrecked it. He was charged with first degree kidnapping, robbery with a dangerous weapon and felonious larceny of a vehicle. DON'T THINK THIS CAN'T HAPPEN AGAIN! One might ask why a security guard for Thornton, rather than Stovall or other branches. Given limited budget resources, the greatest need at this time is at Thornton.

THORNTON LIBRARY SECURITY INCIDENTS

1. Multiple and frequent incidents involving groups of loud and boisterous teens coming into the Library. When Library employees asked them to quiet down, the teens became verbally abusive, belligerent and threatening towards staff members and often engaged in vicious name-calling towards staff members. Employees became very frightened and fear for their personal safety.

2. Frequent loitering by young males in the Library parking lot after dark.
3. Female employee became very concerned when a young male entered the Library around closing time because she said that he appeared to be “packing” (carrying a gun).
4. Incidents involving a man taking cell phone pictures under women’s skirts/dresses. (I don’t know if it was the same person. The individual was never caught.) A young man would wait for a woman with a skirt or dress and then get close enough to act like he was picking something up from the floor and then take a cell phone picture under the woman’s skirt/dress. This happened to two female employees.
 - a. 07/20/16 – A female staff member approached me when I was using a public computer and asked me if I got a good look at the man seated at the next computer work station. She then stated that staff suspected him of being the man who had been taking the cell phone pictures under women’s skirts/dresses.
 - b. 9/18/16 – I entered the Library wearing a dress and was warned by a female staff member to be careful because a man had been taking cell phone pictures under women’s skirts/dresses.
5. Multiple and frequent incidents involving loud and belligerent drunken patrons who often get into altercations with other patrons.
 - a. Late July/early August 2016 – two female employees asked me to come to the back door to witness an altercation between a drunken man and drunken woman at the gazebo behind the Library. It became physical when the woman began hitting the man with a cane. Police arrived at the scene. These two individuals frequently come into the Library drunk.
6. Vandalism to County property in the Library parking lot.
 - a. Spring 2017 –Window of County van was shot out by a BB gun when the Library was closed.

Dr. Tom Houlihan, 507 Williamsboro Street, Oxford, NC, stated that he is the Chairman of the Granville County Board of Education. He thanked the board for the supplemental increase for the Board of Education last year, as it aided in teacher retention. He also thanked the school liaisons for their relationship. He stated that in the State budget, there has been an increase in the growth of charter schools. He noted that the Board of Education has been given a one year reprieve from the General Assembly regarding the unfunded mandate limiting class size. He requested funding for additional teachers and mentioned that the General Assembly will take the Superintendent’s salary to cover the expense if no teachers were hired. He closed by saying that conditions are uncertain and the Board of Education has to plan for the worst case scenario.

Beth Day, 6540 Alvis Brooks Road, Oxford, NC, stated that she is the Assistant Superintendent of Finance for Granville County Public Schools (GCPS). She submitted a funding request totaling \$873,000 under section #21 in the Service Expansion Summary (School Operating). There were three components to her request: 1) state mandated class size requires the county to add five additional K-3 teachers, totaling \$259,000; 2) an increase in continued benefits and step increase for classified staff, totaling \$470,000; and 3) pass through to charter schools. She stated that 16% of the students in Granville County are currently attending charter schools, which means \$0.16 per \$1.00 of local operating dollars that Granville County receives will be sent to charter schools. She stated that based on the

additional funding requested for Granville County Public Schools of \$733,000, the school system needs \$140,000 to account for charter schools' portion for a total of \$877,000 operating dollars. She talked about two budget challenges for 2017-2018 that have been handled internally through budget cuts including the projected decrease in enrollment of 288 students which equates to a \$2.1 million loss of funding in State and local dollars; and the reduction in reliance of fund balance to balance the budget and noted that the Board of Education is committed to cutting the budget to reduce the amount of fund balance used and has discussed a two-year plan to completely eliminate the use of fund balance. Mrs. Day said that the total budget impact to the school system for these challenges is \$3.5 million and noted that Board of Education is committed to making budget cuts of \$2.78 million and requested additional County funding of \$733,000. She mentioned that under Category I Capital Outlay service expansion item 19, GCPS was requesting \$1.8 million for critical needs such as roofing and flooring and \$45,000 for Category III to purchase an activity bus after two years of recurring funding. She closed by saying GCPS is appreciative of the funding included in the County Manager's continuation budget for operating and capital outlay and asked for consideration of additional funding requested for services expansions 19, 20 and 21.

Dr. Dorwin Howard, 106 Shadow Lane, Oxford, NC, stated that he is the Superintendent of Granville County Public Schools. He stated that the needs of the school system are great. He talked about the challenges and mandates the school system faces. He noted that over the last three years, the Board of Education has increased efforts to be financially responsible and conscientious by cutting \$5.5 million from the budget. He stated there is a self-imposed plan to reduce the use of fund balance by 2018-2019, and there has been a reduction in central services and technology positions of \$885,000. Dr. Howard stated his biggest concern is the children of Granville County. He noted that the students need a world class school system and should receive good opportunities. He asked the Board to give children, parents, and administrators a renewed hope in the Granville County Public School System to prepare for the bright future ahead. Dr. Howard offered his sincere thanks to the Board of Commissioners for their service to the Granville County community.

Dr. Tom Houlihan, 507 Williamsboro Street, Oxford, NC, made the closing remarks for the Board of Education by stating he was proud of what the Board has done with the budget

in the last few years. He said that the Board of Education will be addressing the reorganization of the schools and the redrawing of attendance lines which should help balance their budget.

Alma Peace Bullock, 7682 Goshen Road, Oxford, NC, stated that she is the Director and Founder of Oak Hill Heritage House. She said that she has struggled for ten years to find funding for Oak Hill Heritage House, which is a nonprofit 5013C. She mentioned the need for employees and said that interns and two part-time employees would be enough. She noted that Oak Hill Heritage House has been operating on grants and volunteers for ten years, and she stated that it is time for some help from the County. She requested that the Board vote provide the requested funding for Oak Hill Heritage House Museum and invited the Board to attend a program the following Saturday, May 20th at 4:00 p.m. Ms. Peace Bullock stated that the Oak Hill Heritage House supports the community and promotes unity through history and culture. She ended her remarks with a thank you to the board for their consideration.

Floyd Johnson, 305 Tranquil Drive, Oxford, NC, stated that he is the CEO of the Boys and Girls Club of North Central North Carolina. He opened his remarks by thanking the Board for their long-term support. He requested an increase in funding from \$10,000 per year to \$20,000 per year in order to serve more children. He stated that in 2014 there were 96 members of the club and that there are now 315 members currently enrolled. He noted that 38% of the members attend daily and that the program is attempting to attract more teenagers by conducting more teen-friendly events. Johnson stated that the three primary focus areas of the program are academic success, good character and citizenship, and healthy lifestyles. He noted that for every \$1.00 invested in the program, there is a leverage of \$9.60.

Tonya Burnette, 206 South Country Club Drive, Oxford, NC, stated that she is the Elections Director for Granville County. She opened her remarks by thanking the board for the new building and the work being done in anticipation of the move. Her service expansion requests included, 1) hire a new part-time worker to scan voter registration records and introduce them into the system, 2) hire an Elections Clerk due to the yearly increase in the workload, 3) a new server and monthly internet service for the Board of Elections due to security risk, 4) upgrade outdated office equipment, and 5) put aside money in the Capital Improvement Plan (CIP) for new voting equipment. She stated that there is no federal funding regarding new voting equipment, but the current equipment is outdated and the County needs to prepare. She noted that HB655, if passed, would establish a matching grant program to

replace voting equipment. The bill would also appropriate \$50 million dollars to the state Board of Elections, and would match each county up to \$500,000. She closed her remarks by stating that Charla Duncan, the Granville County Grants Coordinator, will be looking into grants for further funding. Commissioner Sue Hinman congratulated Tonya Burnette on being elected as the President of the North Carolina Association of Directors of Elections.

Bobby Wheeler, 607 Forest Lane, Creedmoor, NC, deferred to **Jimmy Crawford, 509 College Street, Oxford, NC.** Mr. Crawford opened his remarks by thanking the board for what they have done for the museum. He noted that the museum does not fit in to the grant program and does not receive funding through that. He mentioned that the museum has spent \$245,000 remodeling the building. He stated that the museum bought 30,000 of Curt Tillotson's train photos for the railroad program and that they are trying to raise \$300,000 for the railroad program. He requested \$50,000 from the County.

Lisa Harrison, 1129 Colonial Club Road, Wake Forest, NC, stated that she is the Health Director of the Granville-Vance Health Department. She noted that the Health Department amounts to less than 1% of the Granville County budget for more than 25 years in a row. She reminded the Board that in comparison to other counties in North Carolina, the average amount of funding from counties to local health departments is \$5.2 million and they have been less than \$500,000 of the Granville County budget. She noted that the per capita spending in North Carolina is \$35.72, while Granville County's per capita spending is \$7.30. She requested an additional \$45,000 service expansion over last year's funding for four primary reasons, 1) to cover required public health services, 2) to address information technology infrastructure, 3) to address accreditation and infrastructure needs, and 4) to address innovation in public health such as substance use and mental health disorders. She stated the additional \$5,000 is needed to help evaluate the role of public health with or without Medicaid moving forward. She reminded the Board of the required public health services they have to provide and noted that 100% of County dollars cover only 46% of the required services. She talked about their challenges and obligations. She reminded the Board that for every \$1.00 invested in public health and prevention services, there is a return of \$5.60. She thanked the Board for their consideration of the service expansion.

With no one else wishing to speak, Chairman Karan declared the public hearing closed.

Chairman Karan announced that the budget workshop will be held Monday, May 22nd at 10:00 a.m. to continue the budget process.

BREAK

Chairman Karan noted that Commissioner Smith was unable to attend the meeting tonight and sent his regards and regrets. He then declared a break.

BOARD APPROVED COMPREHENSIVE PLAN SELECTION AND STEERING COMMITTEE

Barry Baker, Planning Director, stated that the Comprehensive Plan Request for Qualifications (RFQ) has been advertised and the RFQ notes that a firm selection recommendation will be forwarded to the Board of County Commissioners by a Selection Committee after the Committee interviews prospective firms. The RFQ also notes that the Comprehensive Planning effort will be led by a Comprehensive Plan Steering Committee. The last date to submit a RFQ will be Friday, June 9th by 5:00 p.m. Staff will review the RFQs and then the Selection Committee will interview firms. Staff asked that the Board consider appointing a Selection Committee that will make a firm selection recommendation to the Board of County Commissioners after the Committee interviews prospective firms and to consider appointing a Comprehensive Plan Steering Committee that will lead the Comprehensive Planning process. He noted that a Steering Committee consisted of 11 members for the prior Comprehensive Planning process in the early 2000s which included 2 County Commissioners, 2 Planning Board members, and 1 citizen from each of the 7 Commissioner electoral districts.

After discussion on the make-up of the committees, the Board took action.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved the following:

- Comprehensive Plan Selection Committee members as follows:
 - Michael Felts, County Manager; Jim Wrenn, County Attorney; Barry Baker, Planning Director; Commissioner Owen Roberts; and Commissioner Edgar Smoak
- Comprehensive Plan Steering Committee make-up as follows and requested that the appointments be on the next agenda:
 - Two County Commissioners
 - Two Planning Board Members
 - One Citizen from each Commissioner district

BOARD APPROVED MULTIPLE KENNEL RUNS FOR OUTDOOR USE

County Manager Felts stated that through many generous donors, Animal Management has raised funds to purchase multiple kennel runs for outdoor use. This will allow the Granville County Animal Shelter to let all dogs from the general indoor kennels to spend time outdoors.

This will reduce stress and disease while the dogs are waiting to be redeemed, adopted, or rescued. While donations exist within the current budget, this request is being presented to the Board because the purchase exceeds \$5,000. The following quotes were received:

Cove Products	\$6,696.00
TKProductsllc.com	\$8,392.20
Heavydutypetcrates.com	\$10,439.96

When asked, Mr. Felts noted that the kennel runs are moveable if the Animal Shelter moved to another location.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved purchasing the outside multiple kennel runs for the Granville County Animal Shelter from Cove Products for \$6,696.00 from donations.

BOARD APPOINTED JIM ALBRIGHT (DISTRICT 6) TO THE GRANVILLE COUNTY BOARD OF ADJUSTMENT

Upon a motion by Commissioner Timothy Karan, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board appointed Jim Albright to the Granville County Board of Adjustment.

BOARD REAPPOINTED JOHN WILLIFORD AND APPOINTED TONY WOODLIEF TO THE OXFORD PLANNING BOARD AS EXTRATERRITORIAL MEMBERS

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Edgar Smoak, and unanimously carried, the Board reappointed John Williford (northeast) and appointed Tony Woodlief (at-large northwest) to the Oxford Planning Board as extraterritorial members.

BOARD REAPPOINTED THOMAS J. "JACK" PARRISH TO THE GRANVILLE COUNTY JURY COMMISSION

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Sue Hinman, and unanimously carried, the Board reappointed Thomas J. "Jack" Parrish to the Granville County Jury Commission.

BOARD APPROVED FREE RABIES CLINIC

County Manager Felts explained that Granville County Animal Management has been given \$500, by a donor who wishes to remain anonymous, to provide one or more free Rabies vaccination clinics in Granville County. The Animal Shelter has also won a grant that has provided free flea and tick preventive from Banfield. The Animal Management Department

would like to hold free Rabies vaccination clinics at Granville County's three Senior Centers and provide the free flea and tick topical preventive. With any remaining funds from the donation the Animal Management Department would like to provide one additional free Rabies vaccination clinic at the Animal Shelter or at a location with the City of Oxford.

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved authorizing the Animal Management Department to provide free Rabies vaccination clinics at the three Granville County Senior Centers and an additional clinic as needed to utilize the \$500 donation from an anonymous donor and the free flea and tick topical preventative from Banfield that was received from a grant.

BOARD AUTHORIZED COUNTY MANAGER AND CLERK TO WORK WITH BOARD CHAIRMAN TO FINALIZE BUDGET WORKSHOP AGENDA

County Manager Felts said that a draft copy of the proposed Granville County Board of Commissioners Budget Workshop Agenda for May 22, 2017 was included in the agenda packet. A proposed agenda for an additional Budget Workshop (if needed) on May 24th was also included. He noted that the agendas were provided for review and discussion by the Board.

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Edgar Smoak, and unanimously carried, the Board approved authorizing the County Manager and Clerk to the Board to work with the Board Chairman to make any necessary adjustments to the Budget Workshop agenda(s).

DURING COUNTY ATTORNEY'S REPORT, BOARD APPROVED THE REIMBURSEMENT RESOLUTION – GRANVILLE HEALTH SYSTEM – MEDICAL OFFICE BUILDING PROJECT

County Attorney Wrenn explained that Granville Health System is looking to build a new medical office building for the Granville Primary Care practice. The Granville Health System Board of Trustees voted to allow hospital administration to proceed with investigating this at their last meeting. The resolution for consideration will allow money spent prior to the financing closing to be able to be reimbursed from the financing closing proceeds should the project be approved and the loan is closed on. A meeting with the Local Government Commission is scheduled to discuss post financing terms and the request for qualifications (RFQ) is out for architectural firms. He noted that this will not bind the Board. He also explained that the expected maximum amount of bonds or other obligations to be issued or

contracted for the project is \$6,000,000 and the resolution will be considered by the Granville Health System Board of Trustees at their meeting on Monday, May 22nd since the hospital is a component unit of Granville County. He explained that the hospital buildings are owned by Granville County, but paid for by general receipts of the hospital.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved adopting the Reimbursement Resolution – Granville Health System – Medical Office Building Project as follows:

**REIMBURSEMENT RESOLUTION --
GRANVILLE HEALTH SYSTEM—MEDICAL OFFICE BUILDING PROJECT**

WHEREAS, Granville Health System (“GHS”) is a municipal hospital organized under and by virtue of G.S. §131E-9(a) pursuant to which the County “remains responsible for the expenses of planning, establishment, construction, maintenance and operation of the hospital facilities”;

WHEREAS, the Granville County Board of Commissioners (the “Board of Commissioners”) has established a Board of Trustees (the “Board of Trustees”) to provide oversight and management of GHS pursuant to authority delegated by the Board of Commissioners to the Board of Trustees by resolution dated November 22, 1989; and

WHEREAS, the GHS Chief Executive Officer and the Granville County Manager have described to the Board of Trustees and the Board of Commissioners the desirability of adopting a resolution, as provided under federal tax law, to facilitate the County’s and/or GHS’s using proceeds of tax-exempt financing to restore the County’s and/or GHS’s funds when the County and/or GHS makes capital expenditures prior to closing on the financing.

BE IT RESOLVED by the Board of Trustees and Board of Commissioners of Granville County, North Carolina, as follows:

Section 1. County and GHS have determined to carry out the construction of a medical office building consisting of approximately 20,000 square feet on real property currently owned by the County for the benefit of GHS.

Section 2. GHS and the County intend to finance the project. The expected type of financing (which is subject to change) is installment financing under Section 160A-20. The expected maximum amount of bonds or other obligations to be issued or contracted for the project is \$6,000,000.

Section 3. GHS and the County intend that funds that have been advanced, or may be advanced, from the General Fund for project costs will be reimbursed from the financing proceeds.

Section 4. GHS and the County intend that the adoption of this resolution will be a declaration of both units’ official intent to reimburse project expenditures from financing proceeds.

Adopted this 15th day of May 2017.

**BOARD APPROVED GRANVILLE COUNTY OUTREACH PLAN FOR
MINIORITY BUSINESSES PARTICIPATION IN BULDING CONSTRUCTION**

County Attorney Wrenn explained that a minority participation plan was adopted in the 2005 timeframe. He referred to a draft copy he distributed that updates the previous policy. He said the updated plan clarifies that it applies to all Granville County building, construction or repair projects that are \$300,000 or more of local funds being spent or \$100,000 or more of

State appropriations or grants being spent. He then read the dispute resolution policy and procedures provision that was also added to the updated plan.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved the *Granville County Outreach Plan for Minority Businesses Participation in Building Construction* that replaces the previously adopted plan.

BOARD APPROVED EXECUTION OF TEMPORARY LEASE FOR 901 HILLSBORO STREET, OXFORD KNOWN AS "FLAT TOP BUILDING"

County Attorney Wrenn explained that last year the Board entered into a lease with the Department of Agriculture for the "Flat Top Building" that is also known as the old Tobacco Research Station and also as the Biofuels Center. The lease expired the end of April and the State is asking that the lease be extended six months until a final lease can be executed.

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved authorizing the execution of a temporary lease for the Flat Top Building for six months until the permanent lease can be finalized.

County Attorney Wrenn noted that he had one item for closed session.

BOARD PRESENTATIONS

Commissioner Hinman said that she attended the Granville Education Foundation Pig 'n a Raffle event, a Stepping Up initiative event, County Assembly Day, 4-H Appreciation event, and met the new Oxford City Manager at an event today.

Commissioner Cozart reminded everyone that local Smart Start staff will be happy to work with adults who are working with children from birth to 5 years old to train them on best practices and ways to work with them on effective literacy. He said that the comments mentioned about the library are disheartening. He said the County made a major investment in the libraries and he hopes that when necessary, certain individuals be barred from the facilities.

Commissioner Roberts thanked L.C. Adcock for his service as a former Superintendent of Schools and County Commissioner. He also noted that Mr. Adcock hired him for his first teaching job.

Commissioner Smoak reminded everyone of the Butner Chicken Pickin on Saturday, June 3rd.

Commissioner Jay said he recently attended a National Association of Counties (NACo) Transportation Committee meeting in Pittsburgh, Pennsylvania. He noted that they are testing vehicles that operate without drivers and talked about the new technology. He noted that Granville County looks better and thanked those who have helped with litter clean-up.

Chairman Karan said that he also attended County Assembly Day and that attending Commissioners met with Representatives Yarborough and Garrison. He noted that Senator McKissick was tied up in budget work sessions and was unable to meet with the group, but they left some information for him. He noted that the Granville County Relay for Life event was postponed to Saturday, May 20th due and the Alive After Five event was postponed to June 29th to the weather. He said he looked forward to the upcoming budget workshop on May 22nd.

ANY OTHER MATTERS

Commissioner Jay asked for an update on the Stark property that was recently hit by a tornado. County Manager Felts stated that there were no injuries but they did sustain property damage.

Commissioner Hinman announced that Oxford City Commissioner Pat Fields lost her husband and funeral arrangements are pending.

BOARD WENT INTO CLOSED SESSION

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board went into closed session as allowed by G.S. 143-318.11(a)(5) to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease and to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Edgar Smoak, and unanimously carried, the Board returned to regular session.

COMMISSIONERS ADJOURN

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Sue

Hinman, and unanimously carried, the Board adjourned.

Respectfully submitted,
Debra A. Weary, NCCCC, CMC
Clerk to the Board