

OXFORD, NORTH CAROLINA
June 6, 2016

The Members of the Honorable Board of Commissioners of Granville County, North Carolina met in a regular meeting on Monday, June 6, 2016 at 7:00 p.m. in the Auditorium, Granville Expo and Convention Center, 4185 US Highway 15 South, Oxford.

Present were:

Chairman: Zelodis Jay

Commissioners: Tony W. Cozart R. David Currin, Jr.
 Timothy Karan Ed Mims
 David T. Smith

Edgar Smoak was absent.

County Manager: Michael S. Felts

County Attorney: James C. Wrenn, Jr.

Assistant County Attorney: Gerald T. Koinis

News Reporters: Elizabeth Coleman – *Butner-Creedmoor News*
 Linda Nicholson – *Oxford Public Ledger*
 David Irvine – *The Daily Dispatch*

MEETING CALLED TO ORDER

At 7:00 p.m., Chairman Zelodis Jay called the meeting to order, had the invocation and led the Pledge of Allegiance.

BOARD APPROVED CONSENT AGENDA

Upon a motion by Commissioner R. David Currin, Jr., seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the consent agenda as follows:

- (A) Approved the Summary of Contingency and Use of Fund Balance report which showed the following balances:

Environmental Disaster Contingency	\$ 10,000
General Contingency Balance	\$ 13,081
General Fund Appropriated Fund Balance	\$ 4,834,853

- (B) Approved Budget Amendment #9 as recommended by the Finance Director:

Budget Amendment #9
6/6/2016

Be it ordained, the FY 2015-2016 Annual Budget Ordinance is hereby amended as follows:

GENERAL FUND

Expenditures: Increase/(Decrease)

General Government	
Board of Election	66,500
Public Safety	
Animal Control	7,700

Community Services		
4-H Best	2,000	
Construction Projects	500,000	
Economic Development	1,000	
Human Services		
Social Services	673	
Senior Services	0	
Oxford Senior Center	5,380	
Senior Center - North	2,000	
Senior Center - South	2,681	
Area Projects and Other Appropriations		
Non-Departmental	(1,000)	
Pass Thru Funds and Transfers	(2,000)	
Total Expenditures		584,934

Revenues: Increase/(Decrease)

Licenses, Fees & Other Revenue	7,484	
Restricted and Intergovernmental	4,577	
Appropriated Fund Balance	572,873	
Total Revenues		584,934

LANDFILL FUND

Expenditures: Increase/(Decrease)

Landfill Operations	166,200	
Total Expenditures		166,200

Revenues: Increase/(Decrease)

Other Revenues	166,200	
Total Revenues		166,200

Budget Amendment #9

(For reference only)

Balance

General Fund/ Economic Development

Expenditures: Increase/ (Decrease)

10-8540	540	Fleet Repairs	(\$1,000)	\$34,000
10-4920	540	Capital Outlay Cars	\$1,000	\$31,000

Description: Additional funding for Economic Development vehicle

General Fund/ Construction Projects

Expenditures: Increase/ (Decrease)

10-4251	804	GAP Phase III Tennis Court	\$500,000	\$500,000
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Revenues: Increase/ (Decrease)

10-3990	991	Appropriated Fund Balance	\$500,000	\$4,761,980
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Description: Grant match for the PARTF Grant for the GAP Phase III expansion as decided by the Granville County BOC on April 18, 2016. These funds shall be shown in the Fund Balance as Assigned until such time as the County obtains a PARTF award to complete the expansion.

General Fund/ Senior Services

Expenditures: Increase/ (Decrease)

10-5861	233	Senior Services - North - Donations	\$2,000	\$2,100
10-5870	233	Senior Services - South - Donations	\$2,681	\$2,781
10-5860	233	Senior Services - Oxford - Donations	\$5,380	\$5,480

Revenues: Increase/ (Decrease)

10-3833	840	Senior Services - North - Donations	\$68	\$2,118
10-3990	991	Appropriated Fund Balance	\$1,132	see below
10-3833	843	Meals on Wheels Donations	\$800	\$1,300
10-3833	844	Senior Services - South - Donations	\$2,681	\$2,781
10-3833	845	Senior Services - Oxford - Donations	\$2,333	\$2,433
10-3833	852	Senior Services - New Building - Donations	\$1,602	\$1,702
10-3990	991	Appropriated Fund Balance	\$1,445	see below

Description: To update amounts donated to Senior Services donation line items.

General Fund/ Senior Services

Expenditures: Increase/ (Decrease)

10-4380	233	Animal Control - Donations	\$7,700	\$9,345
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Revenues: Increase/ (Decrease)

10-3438	411	Animal Control - Donations	\$3,904	\$2,118
10-3990	991	Appropriated Fund Balance	\$3,796	\$4,768,353

Description: To update amounts donated to Animal Control Services donation line items.

General Fund/ Social Services

Expenditures: Increase/ (Decrease)

10-5300	623	Duke Energy Progress	\$349	-
10-5300	623	Duke Energy Progress	\$324	\$4,541

Revenues: Increase/ (Decrease)

10-3538	332	Public Assistance	\$673	\$428,377
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Description: To reflect current year adjustments in public assistance contributions from Duke Progress Energy and Wake Electric (DSS Budget Amendments #6 & #7).

General Fund/ Board of Elections

Expenditures: Increase/ (Decrease)

10-4170	122	Overtime	\$11,000	\$13,000
10-4170	199	Contracted Services -Labor	\$40,000	\$45,313
10-4170	260	Supplies	\$4,000	\$9,392
10-4170	352	R&M - Equipment	\$7,000	\$32,458
10-4170	370	Advertising	\$4,500	\$10,000

Revenues: Increase/ (Decrease)

10-3990	991	Appropriated Fund Balance	\$66,500	\$4,834,853
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Description: To provide additional funding of expenditures related to previously unfunded June election.

General Fund/

Revenues: Increase/ (Decrease)

10-3240	113	Excise Recreation /Heritage	\$100,670	\$260,670
10-3583	342	JCPC - Trail to Success	(\$100,670)	\$11,850

Description: To correct budget amendment #8 (April 18, 2016). Account for Excise - Recreation & Heritage is 10-3240-113.

General Fund/ Pass Thru Funds

Expenditures: Increase/ (Decrease)

10-8580	119	Central Children's Home	(\$7,130)	\$6,370
10-8580	146	Trails to Success	\$5,130	\$19,350
10-5831	220	4-H Best - Agricultural Food	\$2,000	\$3,400

Revenues: Increase/ (Decrease)

10-3583	339	Emergency Shelter Care	(\$7,130)	\$4,120
10-3583	342	Trails to Success	\$5,130	\$117,650
10-3583	334	4-H Best	\$2,000	\$16,035

Description: to reflect transfer of JCPC funds from Emergency Shelter Care to 4H Best and Trail to Success, as directed by the Div of Adult Correction and Juvenile Justice.

Landfill Fund

Expenditures: Increase/ (Decrease)

60-4728	399	Other Services	\$120,000	\$130,500
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Revenues: Increase/ (Decrease)

60-3981	000	Contribution From G/F	\$120,000	\$321,962
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Description: To fund electronic recycling contract to Global Electric Electronic Processing for the recycling of electronics as approved by the Granville Co. BOC on March 21, 2016.

Landfill Fund

Expenditures: Increase/ (Decrease)

60-4725	121	Salaries	\$36,500	\$149,393
60-4275	181	FICA	\$3,604	\$13,770
60-4275	182	Retirement	\$4,472	\$12,600
60-4275	321	Telephone	\$280	\$780
60-4275	325	Postage	\$285	\$435
60-4275	341	Utilities	\$1,059	\$4,059

(For Reference Only)

			<u>Balance</u>
Revenue Increase/ (Decrease)			
63-3981-000	Contribution from Landfill	\$ 35,000	\$ 499,024
Expenditure Increase/ (Decrease)			
63-4730-599	Butner – Post Closure Costs	\$ 35,000	\$ 477,394

Description: To adjust project budgets to reflect actual closure costs and to appropriate additional funds for post closure costs based on current project estimates through FY 2017.

RESTATEMENT OF BUDGET LEVELS

**Capital Project Ordinance
Butner Landfill Closure/Post Closure
(For County Auditors Reference)**

Expenditures		Revenues	
Closure/Post Closure Costs	\$ 799,024	Contribution from the Landfill	499,024
		Investment Earnings	300,000
Total Expenditures	<u>799,024</u>	Total Revenues	<u>799,024</u>

(E) Approved Granville Central High School Expansion-Budget Amendment #3-Close-Out as recommended by the Finance Director:

**Capital Project Ordinance
Granville Central High School Expansion
Budget Amendment # 3 – Close-out (during Fiscal Year 2015-2016)
(Budget Amendment # 4 for grant project ordinance)**

Be it ordained, the Granville Central High School Budget Ordinance is hereby amended as follows:

Expenditures: Increase / (Decrease)

Issuance Costs	\$ (143)	
Building Site & Construction	\$ (231,863)	
Architect and Engineering Fees	\$ (8,269)	
Other Contracts and Charges	\$ (120,626)	
Contingency	\$ (606,543)	
Return of Trans from General Fund	\$ (304,743)	
Closeout of Funds back to General Fund	\$ 677,444	
Total Expenditures		\$ 594,743

Revenues: Increase / (Decrease)

Proceeds of GCHS Expansion	\$ (250,000)	
Investment Earnings	\$ (40,000)	
Transfer from General Fund	\$ (304,743)	
Total Revenues		\$ 594,743

(For Reference Only)

			<u>Balance</u>
Expenditure Increase/ (Decrease)			
47-5912-510	Issuance Cost	\$ (143)	\$ 111,857
47-5912-522	Building Site & Construction	\$ (231,863)	\$ 9,360,137
47-5912-526	Architectural & Engineering Fee	\$ (8,269)	\$ 666,731
47-5912-529	Other Contracts and Charges	\$ (120,626)	\$ 933,831
47-5912-991	Contingency	\$ (606,543)	\$ 0
47-5912-992	Return of Trans from Gen Fund	\$ (304,743)	\$ 445,257
47-5912-993	Closeout of Funds to School Capital	\$ 677,444	\$ 677,444
Revenues: Increase / (Decrease)			
47-3590-300	Proceeds of GCHS Expansion	\$ (250,000)	\$11,750,000
47-3590-491	Investment Earnings	\$ (40,000)	\$ 0
47-3990-910	Transfer from General Fund	\$ (304,743)	\$ 445,257

Description: To close out Granville Central High School Expansion project.

RESTATEMENT OF BUDGET LEVELS
Capital Project Ordinance
Granville Central High School Expansion
(For County Auditors Reference)

Expenditures		Revenues	
Issuance Cost	\$ 111,857	Debt Proceeds	\$11,750,000
Building Site and Construction	\$ 9,360,137	Investment Earnings	0
Architect and Engineering Fees	\$ 666,731	Transfers from General Fund	445,257
Project Management Fees	\$ 0		
Other Contracts and Charges	\$ 933,831		
Contingency	0		
Refund of Trans from Gen Fund	\$ 445,257		
Closeout of Funds back to Gen. Fund	\$ 677,444		
Total Expenditures	<u>\$12,195,257</u>	Total Revenues	<u>\$12,195,257</u>

(F) Approved CDBG Program-Scattered Sites-August 2007-Close-Out-Budget Amendment #1 as recommended by the Finance Director:

Grant Project Ordinance
Community Development Block Grant Program – Scatter Sites
August 2007 – Close-Out
Budget Amendment # 1 (during Fiscal Year 2016)
 (Budget Amendment # 1 for project ordinance)

Be it ordained, the CDBG-SS Grant Project Budget Ordinance is hereby amended as follows:

Expenditures: Increase / (Decrease)			
Scattered Site Housing Expenditures	\$ (87,228)		
Scattered Site Supplemental Exp	(2,223)		
<i>Total Expenditures</i>			\$ (89,451)
Revenues: Increase / (Decrease)			
Scattered Site Housing	\$ (87,228)		
Scattered Site Supplemental Funds	(2,223)		
<i>Total Revenues</i>			\$ (89,451)

(For Reference Only)

			<u>Balance</u>
<i>Revenue Increase/ (Decrease):</i>			
22-3493-260	Scattered Site Housing	\$ (87,228)	288,340
22-3493-261	Scattered Site Supplemental Funds	(2,223)	22,209
<i>Expenditure Increase/ (Decrease):</i>			
22-4930-580	Scattered Site Housing Expenditures	\$ (87,228)	288,340
22-4930-590	Scattered Site Supplemental Expenditures	(2,223)	22,209

Description: To close out Scattered Site housing grant

RESTATEMENT OF BUDGET LEVELS

Community Development Block Grant Program – Scattered Site
August 2007 – Close-Out
Grant Project Ordinance Budget Levels
(For County Auditors Reference)

Expenditures		Revenues	
Scattered Site Housing	288,340	SS Housing C-1 Grant Revenues	288,340
Scattered Site Housing Supplement	22,209	SS Housing Supplemental L-1	22,209
Total Expenditures	310,549	Total Revenues	310,549

(G) Approved CDBG Program-Scattered Sites-Grant Number 12-C-2418-Close-Out-Budget Amendment #1 as recommended by the Finance Director:

**Grant Project Ordinance
Community Development Block Grant Program – Scatter Sites
Grant Number 12-C-2418 – Close-Out
Budget Amendment # 1 (during Fiscal Year 2016)
(Budget Amendment # 1 for project ordinance)**

Be it ordained, the CDBG-SS Grant Project Budget Ordinance is hereby amended as follows:

Expenditures: Increase / (Decrease)

Scattered Site Housing Expenditures	\$ (33,792)	
<i>Total Expenditures</i>		\$ (33,792)

Revenues: Increase / (Decrease)

Scattered Site Housing	\$ (32,782)	
Scattered Site Supplemental Funds	(912)	
Transfer from General Fund	(98)	
<i>Total Revenues</i>		\$ (33,792)

(For Reference Only)

		<u>Balance</u>
<i>Revenue Increase/ (Decrease):</i>		
22-3494-260	Scattered Site Housing	\$ (32,782) 169,718
22-3494-261	Scattered Site Supplemental Funds	(912) 21,588
<i>Expenditure Increase/ (Decrease):</i>		
22-4940-580	Scattered Site Housing Expenditures	\$ (33,792) 168,708
22-4940-980	Transfer to General Fund	98 98

Description: To close out Scattered Site housing grant

RESTATEMENT OF BUDGET LEVELS

**Community Development Block Grant Program – Scattered Site
Grant Number 12-C-2418 – Close-Out
Grant Project Ordinance Budget Levels
(For County Auditors Reference)**

<i>Expenditures</i>		<i>Revenues</i>	
Scattered Site Housing	168,708	SS Housing C-1 Grant Revenues	169,718
Scattered Site Housing Supplement	22,500	SS Housing Supplemental L-1	21,588
Transfer to General Fund	98		
Total Expenditures	191,306	Total Revenues	191,306

- (H) Approved Minutes of the May 9, 2016 Budget Workshop as recorded.
- (I) Approved the following Tax Releases as recommended by the Tax Administrator:

**TAX RELEASES
June 6, 2016**

ACCOUNT	OWNERS NAME	AMOUNT	REASON FOR RELEASE
58885-201	James Condit	\$89.38	Duplicate Mobile Home Listed Twice
TOTAL		\$89.38	

INTRODUCTION OF CIVIC LEADERSHIP PROGRAM PARTICIPANTS

Debra A. Weary, Clerk to the Board, stated that for the seventeenth consecutive year, the Board approved offering scholarships to Granville County students. Notices were sent to all of the high schools seeking students to participate in the Civic Leadership Program.

The students were selected on a competitive basis and will spend five weeks rotating through County departments to get “hands on” experience in local government operations.

An interview panel consisting of Kimberly Hargrove, Monique Heggie, Doug Logan, Harry Mills, Wendy Pennington, and Patrice Wilkerson interviewed and rated applicants. The applicants selected were notified and an orientation session was held on May 17th. She introduced the participants of this year’s Civic Leadership Program:

Akelo Agingu (District 6)	North Carolina School of Science & Math
I’Yana Harrison (District 1)	Granville Early College
Madison Johnson (District 2)	Granville Central High School
Jacob Thomasson (District 2)	J.F. Webb School of Health & Life Sciences
Brian Van Dyke (District 5)	Granville Early College High School

BOARD RECOGNIZED CATHERINE E. CURRIN

Chairman Jay recognized Commissioner Cozart and he recognized Catherine E. Currin for her years of service with Granville County Social Services and presented her with a plaque from the Board that read as follows:

Catherine E. Currin
Granville County Department of Social Services
March 3, 1986 – May 31, 2016
In Recognition of Outstanding Service
to
The Citizens of Granville County
Presented by
The Granville County Board of Commissioners
June 6, 2016

WINNERS OF THE FOURTH ANNUAL RECYCLE MORE LITTERLESS ART AND MUSIC CONTEST

Chairman Jay recognized Teresa Baker, Granville County Public Schools Recycle and Sustainability Coordinator, to present awards to winners of the Fourth Annual Water Themed Art Contest.

Mrs. Baker congratulated the winners of the Fourth Annual Water Resources Art Contest for high school students in Granville County Public Schools. The following winners were presented certificates and checks:

Kelsey Blake	Stovall Shaw Elementary
Abigail Elizabeth Burnette	Granville Magnet School
Brianne Coleman	South Granville High School
Rachel Tartamella	South Granville High School

PUBLIC COMMENTS

Rev. Bernard Holliday, 1738 Lake Road, Creedmoor, NC, commented on his opinions regarding the \$20 million proposed Law Enforcement Center. He said that public forums were not held in the seven districts. He also mentioned that a jail must pass inspection and provide basic services. He noted that Granville County is responsible for 70% of medical costs. He noted that the majority of senior citizens own homes and pay taxes on a fixed income. He also said that there are 1,821 identified prisons in the United States. He provided a copy of comments to the Board and Clerk.

Terry Turner, 613 25th Street, Butner, NC, talked about the quality of water and water rates with South Granville Water and Sewer Authority (SGWASA). He said there is a problem and he wanted the Board to be aware of this before putting a stamp of approval on the budget.

BOARD APPROVED FISCAL YEAR 2016-2017 BUDGET ORDINANCE, COUNTY HEALTH PLAN ORDINANCE, FEE MANUAL, AND COMPENSATION AND CLASSIFICATION PLAN

Chairman Jay stated that the Board has completed an extensive review of the submitted FY 2016-2017 annual budget for Granville County, including 2 work sessions, a public hearing, and general discussions. He noted that the official Budget Ordinance, County Health Plan Ordinance, Fee Manual, and Compensation and Classification Plan for fiscal year 2016-2017 were included in the agenda packet.

County Manager Felts referred to the agenda packet and made comments regarding the service expansions included in the proposed budget and the tax rate of \$.88 per one hundred dollars (\$100) to support the budget.

Commissioner Smith said the workshops had been held, the proposed budget had been discussed at length and he was prepared to make a motion to approve the County Manager's recommendation.

Commissioner David T. Smith made a motion to adopt the budget including the Budget Ordinance, County Health Plan Ordinance, Fee Manual, and Compensation and Classification Plan for fiscal year 2016-2017. Commissioner Tony W. Cozart seconded the motion.

Chairman Jay called for questions or comments on the motion.

Commissioner Mims noted that the Board will have to address issues again next year with the school system and then the revaluation will be the following year. Commissioner

Currin said he supported the issues in the budget this year, but not the way the Board is going about handling it.

When Chairman Jay called for a vote on the motion, the motion passed by a vote of 5-1 to adopt the budget including Budget Ordinance, County Health Plan Ordinance, Fee Manual, and Compensation and Classification Plan for fiscal year 2016-2017.

Ayes: Commissioners Cozart, Jay, Karan, Mims, Smith

Nays: Commissioner Currin

GRANVILLE COUNTY 2016-2017 BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Granville County, North Carolina:

Section 1. The following amounts are hereby appropriated in the General Fund for the operation of the County Government and its activities for the fiscal year beginning July 1, 2016 and ending June 30, 2017, in accordance with the chart of accounts heretofore established for this County.

General Government:

Board of Commissioners	246,579
Administration	393,323
Information Technology	200,737
Human Resources	98,680
Finance Department	424,172
Internal Auditing	82,338
Board of Elections	414,219
Register of Deeds	293,155
Tax Administration	802,181
General Services & Court Facilities	570,367
Total General Government	3,525,751

Human Services:

Social Services	8,352,881
Veterans Services	61,230
Health and Medical Services	2,773,043
Senior Services - Nutrition/In-Home Aid	1,266,125
Total Human Services	12,453,279

Community Services:

Library System	1,697,908
Cooperative Extension/4-H Best	380,260
Recreation	220,686
Jonesland Park Operations/GAP	399,246
Tourism	61,415
Development Services (<i>Planning/Inspections</i>)	905,827
Addressing/GIS	95,735
Construction/Construction Administration	1,660,975
Economic Development	1,857,454
Total Community Services	7,279,506

Education:

Granville County Schools (Current Expense)	13,576,889
Granville County Schools (Debt Service)	6,374,445
Granville County Schools (Capital – Category 1)	957,671
Granville County Schools (Capital - Cat. 2 & 3)	351,707
Vance-Granville Community College	730,205
Total Education	21,990,917

Public Safety:

Sheriff's Department/Detention Center	7,535,947
Emergency Communications	1,139,581
Animal Control	470,225
Emergency Management	251,374
Fire Services	949,212

Forestry Administration	103,974
Other Emergency Services	50,000
Total Public Safety	10,500,313

Area Projects & Other Appropriations:

Special Projects	224,538
Non-Departmental	2,162,173
Pass Thru Funds	465,400
Total Area Projects & Other Appropriations	2,852,111

Contributions to Other Funds:

Transfer to Tourism Development Authority	190,000
Total Contributions to Other Funds	190,000

Contingency:

General Contingency	170,000
Contingency for Natural Disasters	10,000
Total Contingency	180,000

TOTAL GENERAL FUND BUDGET 2016-2017 **58,971,877**

Section 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Ad Valorem Taxes	38,131,305
Prior Years Taxes	650,000
Penalties & Interest	273,500
Less Tax Discount	(300,200)
Sales & Other Taxes	8,733,900
Licenses, Fees & Other Revenue	2,217,170
Investment Earnings & Operating Transfers In	199,000
Restricted & Intergovernmental	8,472,494
Appropriated Fund Balance	594,708

TOTAL REVENUES - GENERAL FUND 2016-2017 **58,971,877**

Section 3. The following amount is appropriated in the Emergency Telephone System Fund (ETSF), a Special Revenue Fund, for fiscal year beginning July 1, 2016 and ending June 30, 2017:

Phone System & Furniture	245,332
Phone System & Furniture Debt – Principal & Interest	32,672
Software Operations	87,430
Software Operations Debt – Principal & Interest	35,589
Hardware Operations	431,224
Hardware Operations Debt – Principal & Interest	27,526
Training	10,750
Implemental Functions	25,000
Total Expenditures	895,523

Section 4. It is estimated that the following revenues will be available in the Emergency Telephone System Fund, a Special Revenue Fund, for fiscal year beginning July 1, 2016 and ending June 30, 2017:

E-911 Grant	240,876
911 Board – State Funding	454,647
Fund Balance	200,000
Total Revenues	895,523

Section 5. The following amount is appropriated in the R. H. Thornton Library Memorial Fund for fiscal year beginning July 1, 2016 and ending June 30, 2017:

Memorial Projects	20,000
Total	20,000

Section 6. The following revenues are available for the R. H. Thornton Library Memorial Fund for fiscal year beginning July 1, 2016 and ending June 30, 2017:

Memorial Donations	20,000
Total Revenues	20,000

Section 7. The following is appropriated in the Solid Waste Convenience Sites Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Operations	1,161,250
Site Construction and Remodeling	26,000
Total Expenditure	1,187,250

Section 8. It is estimated that the following revenues will be available in the Solid Waste Convenience Sites Fund for fiscal year beginning July 1, 2016 and ending June 30, 2017:

Collection Fees	1,070,880
Other Revenues	115,820
Investment Earnings	550
Total Revenues	1,187,250

Section 9. The following amount is appropriated in the Construction & Demolition / Municipal Solid Waste Landfill Fund for fiscal year beginning July 1, 2016 and ending June 30, 2017:

Landfill Operations	1,847,584
Total	1,847,584

Section 10. The following revenues are available for the Construction & Demolition/ Municipal Solid Waste Landfill Fund for fiscal year beginning July 1, 2016 and ending June 30, 2017:

User Fees	1,275,284
Other Revenues	572,300
Total Revenues	1,847,584

Section 11. The following amount is appropriated in the Storm Water Management Fund for fiscal year beginning July 1, 2016 and ending June 30, 2017:

Storm Water Management Operations	442,846
Total	442,846

Section 12. The following revenues are available for the Storm Water Management Fund for fiscal year beginning July 1, 2016 and ending June 30, 2017:

Storm Water Fees	320,000
Contributions from other units of Government	97,346
Other Revenues	25,500
Total Revenues	442,846

Section 13. There is hereby levied a tax at a rate of \$.88 per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2016 for the purpose of raising the revenue listed as Ad Valorem Taxes in the General Fund in Section 2 of this Ordinance. The total rate of \$.88 is based on an estimated total valuation of \$4,383,956,701 and an estimated collection rate of 98.84%.

Section 14. The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

a. The Budget Officer may transfer amounts between line item expenditures within a department without limitation and without a report being required. These changes should not result in increases in recurring obligations such as salaries.

b. The Budget Officer may transfer amounts up to \$1,000 between departments, including contingency appropriations, within the same fund. He must make an official report on such transfers at the next regular meeting of the Board of Commissioners.

c. The Budget Officer may not transfer any amounts between funds, except as approved by the Board of Commissioners in the Budget Ordinance as amended.

Section 15. The Budget Officer may make cash advances between funds for periods not to exceed 60 days without reporting to the Board of Commissioners. Any advances that extend beyond 60 days must be approved by the Board. All advances that will be outstanding as the end of the fiscal year

must be approved by the Board. The Budget Officer should comply with the Fiscal Policy adopted by the Board annually as a part of the budget process.

Section 16. Copies of this Budget Ordinance shall be furnished to the Clerk of the Board of Commissioners and to the Budget Officer and to the Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Section 17. It will be the policy of this Board that it will not absorb any reduction in State and Federal funds; that any decrease shall be absorbed in the budget of the agency by reducing personnel or department expenditures to stay within the County appropriation as authorized. This policy is extended to any agency that is funded by the County and receives State or Federal money. This shall remain in effect until otherwise changed or amended by the Board of Commissioners.

Section 18. This Ordinance was adopted by the Granville County Board of Commissioners on June 6, 2016 and will become effective July 1, 2016.

**Internal Service Fund
Granville County Health Plan
Fiscal Year 2016-2017**

Be it ordained by the Board of Commissioners of Granville County, North Carolina, that, pursuant to Section 13.1 of Chapter 159 of the General Statutes of North Carolina, the following financial plan is hereby adopted:

Section 1. The Internal Service Fund authorized is to account for revenues and expenses of the Granville County Health Plan (Health Plan), to be financed by contributions from health insurance premiums of Granville County employees and their covered dependents.

Section 2. The officers of this unit are hereby directed to proceed with the Health Plan in accordance with benefit plans and the associated premiums reviewed during the County's annual work sessions.

Section 3. The following expense amounts are estimated for the Health Plan:

Administration	85-4200-193	\$ 455,000
Claims - Current Year	85-4200-477	<u>\$ 1,896,705</u>
		<u>\$ 2,351,705</u>

Section 4. The following revenues are anticipated to be available to the Health Plan:

Health Plan Contribution	85-3510-410	<u>\$ 2,351,705</u>
		<u>\$ 2,351,705</u>

Section 5. The Finance Director is hereby directed to maintain the Internal Service Fund sufficient specific detailed accounting records to satisfy the requirements of any federal and state regulations.

Section 6. Funds may be advanced from the General Fund for the purposed of making payments as due.

Section 7. The Finance Director is directed to report, on a periodic basis, on the financial status of the Health Plan revenues received and expensed incurred.

Section 8. Copies of this Budget Ordinance shall be furnished to the Clerk of the Board of Commissioners and to the Budget Officer and to the Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Section 9. This Ordinance was adopted by the Granville County Board of Commissioners on June 6, 2016 and will become effective July 1, 2016.

AFTER HOLDING PUBLIC HEARING, BOARD APPROVED GRANVILLE COUNTY LAND DEVELOPMENT CODE TEXT AMENDMENT REGARDING BED AND BREAKFASTS/COUNTRY INNS

Chairman Jay stated that the public hearing was to hear public comments on a Granville County Land Development Code Text Amendment. He then declared the public hearing open and recognized Barry Baker, Planning Director, for a brief overview.

Barry Baker, Planning Director, 122 Williamsboro Street, Oxford, NC, stated that all public notices as required by local and state law have been accomplished. He said this text amendment adds bed and breakfast/country inns as a permitted use in the Agricultural Support Enterprises Conditional Zoning District. The amendment would also provide development standards for the land use in the district which are the same as in AR-40. The Planning Board (4-0) recommended approval of this Land Development Code Text Amendment. He noted that one of the benefits of adding this land use is that it seems to be consistent with other land uses in the Conditional Zoning District and would allow for comprehensive rezoning if someone wanted to do an event center, bed and breakfast and some other land uses in the Conditional Zoning District rather than breaking up a tract into different zoning districts.

Chairman Jay asked that anyone wishing to speak to come to the podium and state their name and address for the record.

With no one wishing to speak, Chairman Jay declared the public hearing closed.

Upon a motion by Commissioner Timothy Karan, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the plan consistency statement and the amendment to the Granville County Land Development Code as recommended by the Planning Board as follows:

AMENDMENT REGARDING BED AND BREAKFAST/COUNTRY INNS IN THE AGRICULTURAL SUPPORT ENTERPRISES CONDITIONAL ZONING DISTRICT

Whereas, the Granville County Board of Commissioners found it necessary to adopt the Granville County Land Development Code on July 12, 1999, to provide for the orderly, planned, and efficient growth of Granville County; and,

Whereas, the need to amend and/or change this same code from time to time exist to provide for its efficient administration and enforcement or to address changing conditions of the growth and development of the County; and,

Whereas, the Granville County Planning Board held a public hearing on the proposed amendment on May 19, 2016 and after a study of evidence presented, made a favorable recommendation on the adoption of the proposed amendment; and,

Whereas, a notice of public hearing has been given as provided in North Carolina General Statute 153A-323 and the Granville County Land Development Code for a Text Amendment and a public hearing was held by the Board of Commissioners on June 6, 2016, at which, evidence was presented at the public hearing.

Whereas, the Granville County Board of Commissioners hereby adopts the following Plan Consistency Statement:

GRANVILLE COUNTY BOARD OF COMMISSIONERS’ PLAN CONSISTENCY STATEMENT:

Page V-5 of the Granville County Comprehensive Land Use Plan (the Plan) was amended by the Granville County Board of Commissioners on January 5, 2015 to state as an implementation strategy for preserving and enhancing Granville County’s land use form that “conditional zoning districts are encouraged to balance neighboring residential and non-residential land uses in agricultural-residential areas. Conditional zoning provides residents an option for developing their property for non-residential land uses in agricultural-residential areas, and provides decision-makers with a legislative process when considering proposed development plans.” Further, page V-14 of the Plan was amended by the Granville County Board of Commissioners on January 5, 2015 to state as an implementation strategy for improving Granville County’s review process for deliberation of rezoning requests that “conditional zoning districts allow decision-makers to consider one or more uses within a conditional zoning district application. Conditional zoning districts allow for the submittal of a site plan, and agreed-upon conditions of development in a legislative process.”

NOW THEREFORE, BE IT ORDAINED BY THE GRANVILLE COUNTY BOARD OF COMMISSIONERS THAT:

SECTION 1. Amend Section 32-144 of the Granville County Land Development Code with the following language (**bold** denotes new language):

TABLE 03.110D
TABLE OF PERMITTED LAND USES – AGRICULTURAL SUPPORT ENTERPRISES CONDITIONAL ZONING DISTRICT (ASE-CZ)

Use	ASE-CZ	Other Standards
Bed and breakfast establishments/country inns.	Y	The use must meet the standards in Section 32-206. Approval by the Board of Commissioners for this land use replaces the discretionary approval that Section 32-206 places with the Land Development Administrator. This land use is defined in Section 32-1306.

SECTION 2. Should any provision of this Ordinance amendment be decided by a court of competent jurisdiction to be unconstitutional or invalid, such decision shall have no effect to the validity of the Granville County, North Carolina Land Development Code as a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION 3. This Ordinance shall take effect and be in force upon the date and time of adoption.

SECTION 4. This Ordinance duly adopted by the Board of Commissioners of the County of Granville, North Carolina, this the 6th day of June, 2016.

BOARD APPROVED 2018 GRANVILLE COUNTY REVALUATION PROJECT

County Manager Felts stated that a memo from Judy Stovall, Tax Assessor/Collector, regarding the 2018 Granville County Revaluation Project was included in the agenda packet. Among other items noted in the attached memo, Mrs. Stovall noted that Pearson’s Appraisal Service performed the last 3 Granville County revaluations with excellent results. Mrs. Stovall and her staff recommended that the project be awarded to Pearson’s Appraisal Service. Based

on 32,350 parcels, it is projected that sufficient funds will be available in the revaluation reserves to complete the project.

Company	Proposal
Pearson’s Appraisal Service	\$18.80 per parcel
Tyler Technologies	No Response
Wampler Eanes Appraisal Group LLC	Schedule Conflict – No bid

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Ed Mims, and unanimously carried, the Board approved awarding the 2018 Granville County Revaluation Project to Pearson’s Appraisal Service in the amount of \$18.80 per parcel as recommended by the County Manager and Tax Assessor/Collector.

BOARD APPROVED CONTRACT FOR BRUSH GRINDING SERVICES

County Manager Felts stated that the Granville County Environmental Programs department contracts the grinding of wood waste and yard debris at the Butner Compost and Oxford Landfills annually, when the stockpile area for debris management has reached capacity. Invitations to bid were sent to seven debris management companies. The County only received responses from Shavender Trucking LLC and Simmons & Simmons Management Inc., listed below.

Vendor	Butner Compost	Oxford Landfill
Shavender Trucking LLC	\$18,300.00	\$3,812.50
Simmons & Simmons Management, Inc.	\$45,000.00	\$18,000.00

***Both bidders were provided with the same estimate of tonnage, 1,200 tons of brush and debris at the Butner facility and 250 tons at the Oxford facility.*

In the past, half of the ground debris would be hauled to a recycling facility or boiler plant. Due to the limited market for the materials, during this event all of the ground debris will be left at each respective site unless the volume of material exceeds the capacity at the Butner location. When asked, County Manager Felts noted that the significant difference in price was due to one contractor being very busy and noted that Shavender Trucking LLC has done a good job in the past.

Upon a motion by Commissioner Ed Mims, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved awarding the contract for brush grinding services to Shavender Trucking LLC at the Butner Compost Landfill in the amount of \$18,300.00 and at the Oxford Landfill in the amount of \$3,812.50.

BOARD APPROVED ORANGE STREET COMMUNITY CENTER – FIRE REPAIRS

County Manager Felts stated that on March 20, 2016 the Orange Street Community Center, located at 125 Orange Street/ Oxford, was damaged from the result of a fire. The fire damage was isolated to two interior offices, however smoke and water damage affected approximately 60% of the building interiors. This request is to award a reconstruction contract estimated at \$45,870.27 (+). A memorandum from Scott Phillips, Development Services Director, providing more detailed information was included in the agenda packet. Funding for this project will come from insurance reimbursement proceeds. He noted that the Development Services Director recommended awarding the restoration contract to Builder Services, Inc. for an amount of \$45,870.27 and final contract value will be based upon an additional assessment from the County's adjuster.

Company	Bid
Builder Services, Creedmoor NC	\$45,870.27
Servpro, Henderson NC	\$48,262.11
Rainbow, Henderson NC	No Bid
Cary Reconstruction, Greensboro NC	No Bid

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Ed Mims, and unanimously carried, the Board approved awarding the restoration contract to Builder Services, Inc. for fire repairs at the Orange Street Community Center in the amount of \$48,870.27, with final contract value being based upon an additional assessment from the County's adjuster.

BOARD APPROVED MOBILE AND PORTABLE RADIOS FOR SHERIFF'S OFFICE

County Manager Felts explained that during the FY 2014-2015 budget work sessions, the Board approved a service expansion request by the Sheriff's office to begin the three-year replacement of outdated mobile and portable radios. As discussed during those work sessions, the first year of the replacement program (2014) was funded by the Sheriff's forfeiture funds and the remaining years 2015 & 2016 will be included in the Sheriff's annual budgets. A copy of Quote# QU0000363964 for 15 mobile and 15 portable radios representing Phase 3 of the 3-phase replacement program was included in the agenda packet. This order reflects State contract (725G 2-Way Radio Communications Equipment) pricing and funding is available in the Sheriff's FY 2016-2017 budget; however Motorola Solutions has provided a \$500 per unit

discount for orders placed on or before June 14, 2016. The Sheriff recommended purchasing the equipment in the current fiscal year rather than FY 2016-2017 to utilize the discount.

Upon a motion by Commissioner R. David Currin, Jr., seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved authorizing Motorola as the sole source vendor for the equipment and approved the purchase of 15 mobile and 15 portable replacement radios for the Sheriff's office for an amount not to exceed \$99,048.75 from the FY 2015-2016 budget.

BOARD TABLED FIVE COUNTY STEPPING UP INITIATIVE

County Manager Felts explained that the Commissioners on the Cardinal Community Oversight Board have expressed a desire to utilize a portion of your county's existing mental health, intellectual and developmental disabilities, and substance use funding allocation toward the collective Five County Stepping Up Initiative. The maximum amount of \$20,000 per county has been mentioned in various discussions. The implications of withholding the funds are two-fold.

1. County funds are currently utilized at 100%. A withhold will create a maximum shortage of \$100,000 in service funding. Ninety-eight percent (98%) of the Five County aggregate allocation funds the crisis center. Cardinal will use state funds to backfill a maximum shortage of \$100,000 for Fiscal Year 2017 (July 1, 2016 – June 30, 2017).
2. An entity other than Cardinal will be in receipt of the redirected funds and manage contracts associated with the Five County Stepping Up Initiative.

He noted that Warren County has decided to redirect \$15,000 toward the collective Five County Stepping Up Initiative reserving the right to rescind their redirection if other counties do not participate.

Commissioner Currin said he felt this will create a new area in the jail for the mentally ill that Cardinal Health Innovations has previously dealt with. He asked that the item be held until Commissioner Smoak is back.

Upon a motion by Commissioner R. David Currin, Jr., seconded by Commissioner Ed Mims, and unanimously carried, the Board tabled action on the Five County Stepping Up Initiative until Commissioner Smoak could comment.

BOARD APPROVED NACO VOTING DELEGATE DESIGNATIONS

Commissioners Zelodis Jay, Tony W. Cozart, Ed Mims, and David T. Smith will attend the National Association of Counties (NACo) Conference July 22-25, 2016 in Los Angeles

County, California. A voting delegate and an alternate need to be selected to pick up the County's voting materials.

Upon a motion by Commissioner Ed Mims, seconded by Commissioner David T. Smith, the Board approved designating Chairman Zelodis Jay as the 2016 NACO Voting Delegate.

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Ed Mims, the Board approved designating Commissioner David T. Smith as the 2016 NACO Voting Alternate.

BOARD APPROVED THE NC WORKS CAREER CENTER – BACKPACK TO BRIEFCASE

County Manager Felts noted that a memo from Wendy Pennington, Human Resources Director, requesting that Granville County participate in the Backpack to Briefcase (B2B) Program was included in the agenda packet. The program is designed to connect local businesses with recent college graduates to create pathways through internships and on-the-job training opportunities and there is no cost to the County to participate in the program.

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Ed Mims, and unanimously carried, the Board approved authorizing the County to participate in the Backpack to Briefcase Program and directed the County Human Resources Director to coordinate with the NC Works Career Center.

BOARD APPROVED "NO LITTERING" SIGNS SPONSORSHIPS

County Manager Felts explained that an email from Vance Family Medicine requesting to sponsor "NO LITTERING" signs along the Industry Drive segment starting from Burger King to Webb High School Intersection was included in the agenda packet. The cost to purchase signs and install them is approximately \$50 - \$60 depending on sign design.

Commissioner R. David Currin, Jr. made a motion to approve the sponsorships. Commissioner Timothy Karan seconded the motion.

When Chairman Jay called for questions, Commissioner Mims asked if the sponsorships will be advertised, how this would be implemented and if it will be a county-wide initiative.

County Manager Felts said that he will work with individual businesses or industries as they may request and work with Environmental Programs Director Jason Falls to develop

a plan to present to local businesses and industries. He answered that it will be a county-wide initiative for those businesses and industries wishing to sponsor signage.

Commissioner Currin asked for clarification on the signs requested by Vance Family Medicine.

County Manager Felts stated that the signs from J. F. Webb High School to Burger King requested by Vance Family Medicine will be paid for by them at no cost to Granville County. He noted that they requested that segment of roadway.

When Chairman Jay called for a vote on the motion, the Board unanimously approved authorizing the Granville County Environmental Services Director and County Manager to work with Vance Family Medicine, and any other business/industry, to sponsor “*NO LITTERING*” signage along county roadways (where appropriate) at the actual cost of purchase and installation of signage.

BOARD APPROVED WALL STREET FACILITY FOR BOARD OF ELECTIONS

County Manager Felts stated that earlier in the year, the Board of Elections sent a request to the Board of Commissioners requesting that they be allowed to move into the old Cooperative Extension Building on Wall Street in Oxford. The Board of Elections has requested a letter from the County Manager’s office confirming the relocation of the Board of Elections to the 2nd Floor of the County Wall Street Facility following the November 2016 Election. This letter will allow them to begin the notification process to the State Board of Elections and will allow them to work with County staff on minor renovation needs to the facility.

When asked for clarification on the meaning of minor renovations and budget, County Manager Felts said that minor renovations could include painting, repairs to the flooring, and electrical work but no removal of walls. He said that there may be a need to control access in the downstairs corridor. He said there has been some funds set aside in the 2016-2017 for facility improvements and renovations and this would be brought back to the Board if budget approval is needed. He also explained that this location should reduce most of the storage at an off-site facility and will provide space for equipment in the building rather than it being moved for testing. He also explained that this site will be used as a precinct site but not as a one-stop site.

A motion was made by Commissioner Tony W. Cozart and seconded by Commissioner

David T. Smith to approve the County Manager's recommendation.

Commissioner Currin said he had worked in the building and hoped that renovations would not be an astronomical cost to accommodate the Board of Elections needs.

Scott Phillips commented that a coat of paint, floor cleaning and adding some electrical outlets are needed. He noted that there is not a change of use so bathrooms would not have to be updated.

When Chairman Jay called for a vote on the motion, the Board unanimously approved the request from the Board of Elections to relocate the Board of Elections office to the second floor of the Wall Street facility and directed the Clerk to the Board to provide a letter to the Board of Elections confirming the Board of Commissioner's approval.

BOARD PRESENTATIONS

Commissioner Currin stated that at the upcoming South Granville Water and Sewer Authority (SGWASA) meeting next week, there will be updates to share regarding testing and other things and that all will be good news. He commented that work is being done to remove the Jordan Lake Rules and if that happens perhaps the same can be done for the Falls Lake Rules which could lead to the State reimbursing SGWASA \$34 million dollars used to update the facility to the codes that the Falls Lake Rules required. He said that comments have been made about affordable water, but that will not happen unless they received a large amount of funding to reimburse them for the unfunded mandate.

Commissioner Mims stated that the Veterans Affairs Committee (VAC) participated in the Butner Chicken Pickin' and the Veterans Service Officer passed out his business cards. He noted that Tracy Crow spoke at the Butner Memorial Day Service which was outstanding and well attended. He added that the VAC will participate in the Central Children's Day activities on June 18, 2016. He noted that today marked the 72nd anniversary of D-Day when more than 6,000 Americans lost their lives. He congratulated South Granville High School's baseball team who was runner-up for the State Championship title and the girls' softball team who won the State 2A Championship title.

Chairman Jay reiterated that the Butner Memorial Day Service was excellent and congratulated the South Granville High School baseball and softball teams.

BOARD WENT INTO CLOSED SESSION

Upon a motion by Commissioner R. David Currin, Jr., seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board went into closed session as allowed by G.S. 143-318.11(a)(6) to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board returned to regular session.

BOARD ADJOURNED

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Ed Mims, and unanimously carried, the Board adjourned.

Respectfully submitted,
Debra A. Weary, NCCCC, CMC
Clerk to the Board